



## **BJA FY24 Body-Worn Camera Policy and Implementation Program (BWCPIP)**

### **Frequently Asked Questions (FAQs)**

March 2025

#### **I. Performance & Reporting**

##### **Q: When are the semi-annual performance reports due?**

A: In most cases the first semi-annual report will cover performance during the period October 1 to December 31. This report will be due January 30. Thereafter, the performance reports are semi-annual. The second report will cover performance during the period January 1 to June 30. This report will be due on July 30. Thereafter, reports will be due at six-month intervals. The reports may be offset if the award was accepted after January 1, 2025, by the grantee. Check with your assigned BJA Grants Management Specialist (Tamaro White, or Wai Tsang-White) if this is the case.

##### **Q: When are the quarterly financial reports due?**

A: These reports are due 30 days after the end of each quarter. So, the next due date is April 30, 2025.

##### **Q: Will the BWCPIP grant be in JustGrants for reporting purposes?**

A: Yes, both the Performance Management and Federal Financial Report (FFR) for BWCPIP can be submitted through JustGrants and are available now.

##### **Q: What report was supposed to be submitted Jan. 30, 2025?**

A: The first Performance Management report was due on Jan. 30<sup>th</sup> and should cover the period of October 1 to December 31, 2024.

#### **II. Funding & Procurement**

##### **Q: Is funding for this program still frozen, per the order from the current administration?**

A: As of this date, the temporary funding freeze has been lifted.

##### **Q: If our county or municipality has DEI programs, will this impact availability of funding?**

A: This is a policy decision being made outside the purview of BJA. At present, funding is not being affected by DEI programs. If this changes, affected grantees will be notified.



**Q: Is this grant a match grant?**

A: Categories 1 and 2, which, by definition, include the acquisition of BWC, as well as allowable associated BWC program expenses, require a 50% match. This means that for every federal dollar award the agency must match at minimum with local (or state) funds of one dollar. In essence, this means a 1-to-1 dollar match. The match may be “cash” or “in-kind.” See the latest [DOJ Grants Financial Guide](#).

**Q: What is the timeline for final approval of budget narratives?**

A: There is not a specific timeline for the Bureau of Justice Assistance (BJA) and the Office of Justice Programs (OJP), Office of Chief Financial Officer (OCFO). The budget approval process varies by the complexity of the budget. It is advisable, however, that the grantee respond to questions and inquiries by BJA or OJP in as timely a manner as possible.

**Q: The cost of the BWC cap of \$2000 can include the cost of the camera and the associated equipment and subscriptions, correct?**

A: Yes, that is correct.

**Q: Can we begin working with our vendor and placing orders before our policy is approved?**

A: All expenses and contracts must take place during the grant period. Aside from exceptional circumstances, any expense incurred or contracted for before the grant period is unallowable. Contracts executed or purchased made within the grant period, but before the clearance of any special conditions that result in a budget hold are permissible, but grantee does so “at risk.” Reimbursements typically will be delayed until those special conditions are cleared, and if they are not cleared the grantee will not be reimbursed those funds. For example, if the grantee purchases equipment before the satisfying the condition to take Grants Financial Management Training, funding will typically be cleared once that condition is cleared.

**Q: Can grant funds be used to purchase new network equipment to handle new body-worn camera docks that exceed the current network capacity?**

A: Yes. On premise network equipment or network capacity expansions are allowable expenses provided that they are associated with and necessitated by the BWC program being funded.

### **III. Training & Technical Assistance (TTA)**

**Q: Where can I find the webinar recordings & presentations?**

A: All webinar recordings and presentations are located on the Justice & Security Strategies, Inc. (JSS) website at: <https://www.justicestrategies.com/body-worn-camera>.

**Q: Where do I find information who my TTA provider is?**



A: Justice & Security Strategies, Inc. (JSS) is the TTA provider for this grant. The team will begin outreach via email starting in March.

**Q: Who will the TTA meeting invitations be sent out to?**

A: JSS has a list of email addresses for grantees. However, JSS may not have them all, so please provide your contact information to JSS using the email at [info@bwcprogram.com](mailto:info@bwcprogram.com).